



# GUAM REGIONAL TRANSIT AUTHORITY

## GOVERNMENT OF GUAM

Lourdes A. Leon Guerrero, Governor  
 Joshua F. Tenorio, Lieutenant Governor  
 Richard Y. Ybanez, Interim Executive Manager



### Board of Director's Meeting Tuesday, August 16th 2022 2:00 p. m - via Zoom AGENDA

Zoom Meeting: **Meeting ID:** 484 354 7995 **Passcode:** 84eLP0

- I. **Call to order & Roll Call**
- II. **Opening Remarks**
- III. **Review of Minutes- May 17, 2022 (June and July Meeting Canceled)**  
*Proposed Action:* Approval of Minutes
- IV. **Review of Management Reports**
  - A. Advertisement/Marketing- Yvonne Flores
  - B. AIM Project- Julainah San Nicolas
  - C. Budget/Procurement- Jennifer Cruz
  - D. Coalition/GHC- Fred Burgos
  - E. Complaints- Marlon Molinos
  - F. Federal Grants- Julainah San Nicolas
  - G. GRTA Facility- Richard Ybanez
  - H. Maintenance/Vehicle Fleet- Fred Burgos
  - I. Paratransit- Marlon Molinos
  - J. Park and Ride Facility- Rally Pilipina
  - K. Ridership Date (Paratransit and Fixed Route)- Margaret Nauta
- V. **Executive Manager's Report**
  - A. Drivers' classification- The GRTA was recently advised that prior management allegedly advised approximately 30 drivers that they were promised to be classified employees. Interim Executive Manager checked with DOA that advised it only posted 13 slots for drivers to be classified.  
*Proposed Action:* Continue to work with DOA to add additional drivers to be classified.
  - B. Arrival on ten new buses- Because of production issues of parts, caused by the pandemic, there has been a delay of new buses arrival. *Proposed Action:* Interim Executive Manager, Mr. Richard Ybanez is currently working with vendors and GSA in hopes to bring in buses by the end of 2022.
  - C. AK payment/ Purchase order- Purchase order(s) amounts were over limit under prior management.  
*Proposed Action:* Mr. Ybanez is currently working with GSA and AK to resolve this matter.
  - D. Federal drawdowns- GRTA staff Jaqueline Taitano was able to save \$2.1 million in Federal drawdowns to our local accounts. The last drawdown was done on September 2021. *Proposed Action:* We are still continuing drawdowns to ensure no federal funds are lost.
- VI. **Old Business**
  - A. No-show/Late Cancellation Notice Policy- Previously discussed reinforcing rules and regulations for riders who continue to take advantage of leniency. *Proposed Action:* Need to stay firm and enforce suspensions as stated in Riders' guide.
- VII. **New Business**
  - A. FY 2023 Budget- Discuss proposed Goals and Objectives
  - B. Reclassification of Employees- Most of GRTA's Employees are unclassified. *Proposed Action:* The goal is to have our LTA/Unclassified employees to be classified and have permanent positions.
  - C. Executive Manager Position- Need to fill position as soon as possible. *Proposed Action:* Proceed with establishing position.
  - D. Deputy Executive Manager- GRTA does not have a Deputy Executive Manager. *Proposed Action:* Create position and hire D.E.M. to assist Executive Manager.
- VIII. **Public Participation**- 5 minutes per individual
- IX. **Announcements**- Next Regular Meeting TBD
- XI. **Adjournment**

For more information you may contact LeTrina Mantanona at (671) 475-4620, Danielle Garcia (671) 300-0703, at or email us at [ride@grta.guam.gov](mailto:ride@grta.guam.gov), Monday through Friday, 8am-5pm. Our Admin Office is closed on weekends and GovGuam Holidays. This as was paid for by GRTA Local Funds.