



GUAM REGIONAL TRANSIT AUTHORITY
Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



Board Officers

FY 2015

Chairman

Louise Rivera
646-5211/8646
888-1540
Mayorlrivera.tatuha@gmail.com

Vice Chairman

Gerard Cruz
565-5264/734-2291
487-4248
Gerardcruz71@gmail.com

Secretary

Jason Cruz
777-2444
Jasonleecruz44@gmail.com

Members

Vicente Gumataotao
T (671) 472-1232
pitimayor@yahoo.com

Ginger S. Porter, M.Ed. - absent
T (671) 735-2478
F (671) 734-5709
Ginger.porter@guamcedders.org

Andrew Tydingco
T (671) 929-9990/472-8903
pokilabot@gmail.com

REGULAR MEETING MINUTES

**Regular Board Meeting of
May 20, 2015**

I. Call to Order:

The meeting was called to order by Chairwoman Louise Rivera at 4:32 p.m., at the GRTA Conference Room, 542 North Marine Corp Drive, Tamuning.

II. Roll Call:

Chairwoman Louise Rivera, Vice Chair Gerard Cruz, Mayor Vicente Gumataotao, Secretary Jason Cruz and Member Andrew Tydingco and Executive Manager Rick Agustin

Quorum established by Chair.



GUAM REGIONAL TRANSIT AUTHORITY

Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



Mayor Gumataotao moved to suspend the agenda to address GRTA Board Resolution 2015-007 (see appendix A). Motion seconded by GA Cruz. Motion approved without opposition.

EM reports this chronology. The current Multi-Step (MSB) is a new procurement document that was approved by the current GRTA Board as is recorded in the approved minutes. The General Services Agency (GSA) has given a guideline from the Attorney General (AG) that a resolution is needed to attest to the fact that the current MSB is a new procurement document set forth by the GRTA Chair and that all previous documents generated by former GRTA EM Felix Dungca is no longer valid. EM expressed the urgency of this action to complete the procurement process. EM read GRTA Board Resolution 2015-007 (Multi-Step Bid for the long-term service contract or "Management and Operation of Guam Public transit). EM gave background information that he made an internal policy change that no procurement packet content may be taken outside of the GRTA office for review and that JLI Cruz and GA Cruz had come in to the GRTA office to review the documents at an earlier date. Upon GSA receipt of signed GRTA Board Resolution 2015-007, GSA can then put the MSB announcement in the newspaper.

Mayor Gumataotao moved to adopt Resolution 2015-007. Motion was seconded by GA Cruz. Discussion followed. Mayor Gumataotao stated, "whereas to improve transportation service for the general public, and to insure completing the (procurement) process." AS Tydingco stated concern that he had not read the current MSB document referred to in GRTA Board Resolution 2015-007. EM stated that AS Tydingco was not present when the new MSB was reviewed and adopted by the Board. EM again stated that those approved minutes did not suffice for GSA and this was why the resolution was presented for Board review and approval. AS Tydingco asked for clarification on the document referred to in the resolution. EM stated the previous document generated by former EM Dungca was not used and that a new document was presented to and approved by the board. Discussion ended. Motion carried with no opposition.

Noting attendance by GRTA staff Rudy Cabana (Chief Planner); Myra Abaya (Administrative Officer (AO)); Rally Pilipina (Program Coordinator 4 (PC4)); and Patrick Zerzan (Program Coordinator (PC)). Noting public participation (see appendix B).

III. Public Comments

Erlinda S. Tydingco: Acknowledged and thanked EM for remediation of complaints with Bus #1211 and that she hoped complaints regarding other buses would also be remediated. She extended the thanks also to the Board and acknowledged appreciation that Self Advocates in Action (SINA), whom she spoke on behalf of, could be part of this change for the better. She also acknowledged the combined efforts of Senator's Thomas Ada; his staff member Charlene Flores (present); GRTA EM; members of SINA; and members of the island's disabilities communities resulting in the times for public hearings and round table discussions relevant to GRTA being scheduled during hours of GRTA public transit operation.



GUAM REGIONAL TRANSIT AUTHORITY

Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



IV. Approval of Minutes

Approval of April 20, 2015 meeting minutes. Minutes presented by EM. Mayor Gumataotao moved to approve the minutes. Motion seconded by GA Cruz. Motion carried without opposition. Executive Manager's Report (see appendix C): EM recommended that public transit service be provided on May 25, Memorial Day, despite its being a holiday in consideration of the community need to seek services and supply of goods affected by Typhoon Dolphin. EM assured Board that there were funds to cover this operation.

AS Tydingco moved to provide public transit services on May 25, Memorial Day in consideration of the community need as a result of Typhoon Dolphin. Motion seconded by GA Cruz. Motion carried without opposition.

V. Executive Manager's Report

EM reported that although Four Hundred Forty-Four Thousand Dollars (\$444,000) has been identified by the Bureau of Budget and Management Research (BBMR) and the Department of Administration (DOA), until BBMR updates the data into the AS400 system, the funds are not available to GRTA for June operations. What is pending is for the monies to be deposited into the GRTA account and to show as available in the system. Once this occurs the Board members will be notified via email and an announcement will be made. EM is still working with the Federal Transportation Administration (FTA) for the remainder of the monies for July-August-September operations, but as of yet has not received official communication indicating such.

EM reported that the bid opening for the Invitation for Bid (IFB) had been delayed for weeks, and then the typhoon delayed it further for several days, but it was announced on May 19, 2015. With this in hand, R Pilipina is instructed to communicate with FTA to update them that one of their requirements for further release of grant money has been met. Although, there had been four or five bidders interested at the onset, with all the delays, there is now only one bid. Now GRTA has to go through the process of justifying the cost and demonstrate that they are following federal guidelines for use of federal funds. Then GRTA will be able to go back to GSA to award the contract. The good news is that six years ago they had no buses, and now with the bid opening there GRTA will soon have its own buses and vans.

EM attended two and R Cabana part, of the post-typhoon recovery Cabinet meetings. GRTA was asked if they could provide transportation services to those in the typhoon shelters. In response EM has asked Tamuning-Tumon-Harmon Mayor Louise Rivera staff for information as to how many people in the shelters are Paratransit riders, and how many might be Paratransit eligible. With this information, EM can make an exception for the duration of the typhoon shelter opening. EM has already alerted Kloppenberg Enterprises, Inc. (KEI) to the possible need for additional vehicles. If this need cannot be met by KEI, M. Abaya has been instructed to communicate with GSA to identify another company as a sole source vendor in consideration of the typhoon recovery.



GUAM REGIONAL TRANSIT AUTHORITY

Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



However, if this other company is not Americans with Disabilities Act (ADA) compliant, or does not have trained drivers, then they will go back to the service provider. This is only for a short term as part of the typhoon recovery.

EM reported that there are no typhoon-related expenses incurred by GRTA as a result of Typhoon Dolphin, however, if such are to be incurred, EM will report accordingly.

VI. Budget Report

Budget Report (see appendix D): For Fiscal Year (FY) 2015 GRTA was budgeted Three Million Five Hundred Ninety-Two Thousand One Hundred Sixteen (\$3,592,116). The categories for salaries, benefits, supplies, telephone, and miscellaneous are without issue. However, the Two Million Eight Hundred Sixty-Five Thousand Two Hundred Fifty-Seven Dollars (\$2,865,257) set aside for contracts, which is the bus operations services is less than the projected bus operations budget 3.9 Million for FY2015. Expenditures for October, 2014 to May, 2015 is 2.7 Million. This means a One Million Two Hundred One Thousand Dollars (\$1,201,000) shortfall by the end of FY2015. This means there is no funding for bus operations service for June-July-August-September 2015. The Four Hundred Forty-Four Thousand Dollars (\$444,000) that the Governor's Office has designated for bus operation services has yet to be loaded by BBMR into the AS400 system for GRTA to draw down to cover June bus operation services. To date, these funds are not yet available to GRTA. Once FTA releases its funds, then GRTA will have enough for bus operation services until the end of FY2015.

The amount of Eight Hundred Fifty Thousand Dollars (\$850,000) has already encumbered for the MSB.

EM gave additional information that if the service provider charges \$70/hour for the next four months, the breakdown would be as follows:

June – Three Hundred Thousand Three Hundred Dollars (\$300,300)
July – Three Hundred Eleven Thousand Eight Hundred Fifty Dollars (\$311, 850)
August – Three Hundred Thousand Three Hundred Dollars (\$300,300)
September – Two Hundred Eighty Thousand Seven Hundred Fifty Dollars (\$280,750)

VII. Old Business

1. FestPac – Impact on Transit

Festival of Pacific Arts 2016 (FestPac) Impact – As part of FestPac the Governor's Office is asking for the public transit operations at the Paseo de Susannah (Paseo) to be temporarily relocated for the duration of FestPac. EM has tasked R Cabana with this assignment.

R Cabana gave his report as follows: In preparation for FestPac 2016 which will be held on Guam in May 2016, he will be meeting the following week with Department of Parks and Recreation (Parks & Rec) Director Ray Blas to secure arrangements for GRTA to use a parking lot adjoining the Agana Swimming Pool parking lot where several bus shelters will be placed.



GUAM REGIONAL TRANSIT AUTHORITY

Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



EM reported that R Cabana has also been working with the Department of Public Works (DPW) and there is a vendor that has been selected to repair, refurbish and relocate some of the bus shelters. The procurement process is moving forward on this project.

GRTA has been tasked by the Governor's Office to repair, refurbish, and relocate some of the GRTA-owned bus shelters in an effort to make Guam more attractive to potential investors and visitors. At present, GRTA-owned bus shelters are not well-maintained.

2. VTCLI – Part II

Veterans Transportation Community Living Initiative (VCLI): VCLI Part One is where GRTA will receive Three Hundred Five Thousand Dollars (\$305,000) to put up a One Call One Click transportation system. These funds are part of a grant that GRTA shares with the Department of Integrated Services for Individuals with Disabilities (DISID). R Pilipina is almost ready with the document to send to GSA relative to these funds and its purpose.

VCLI Part II is a grant that GRTA will have to apply for. This grant would allow for the purchase of buses in order to provide on-and off-base transportation services for veterans, military retirees, active duty military personnel, and their dependents, although use of these buses could additionally be extended to Guam's civilian community.

VIII. New Business

1. Approval of the Final and Official Specifications of the MSB:

No Discussion.

2. Chief Planner's Report

Chief Planner's Report (see appendix E): The packet for bus shelter repair, renovation, improvement and relocation is completed and ready for the EM's signature and the next step in the requisition process.

A brief timeline

March 6, 2015 – the DPW Director authorized DPW engineers to assist and conduct business with GRTA.

March 25, 2015 – he and DPW engineers reviewed the scope of work.

March 26, 2015 – conducted a site inspection. More details were provided in writing to board members wherein a survey of island bus shelters were made and 14 bus shelters were identified for repair and/or relocation to a more sound and suitable site.

April 6, 2015 – bidding opened for potential contractors.



GUAM REGIONAL TRANSIT AUTHORITY

Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



April 30, 2015 – GSA awarded for a one-year extension on their services should additional funding become available.

EM recommends following guidelines from Governor's Office to focus efforts on bus shelters on Marine Corps Drive, San Vitores, and Route 8 first.

Recommendations came from board members to 1) identify an ADA Coordinator for GRTA to provide technical assistance and guidance to insure that all bus shelters are ADA-compliant (AS Tydingco and

GA Cruz) and 2) that support from neighboring businesses be approached to adopt maintenance of nearby bus shelter(s) (GA Cruz).

3. Bill 85-33:

EM is requesting general direction from the board on how and what he can comment on Bill 85-33 at public hearings and round table discussions. EM is asking if, in general, the board is in support of Bill 85-33.

AS Tydingco moved to authorize EM to represent the board, but not to make any decisions, just to provide input on legislation relevant to GRTA at round table discussions. Motion seconded by Mayor Gumataotao. Motion carried without opposition.

4. OCR Review and Policy Change:

FTA Office of Civil Rights (OCR) Review and Policies for GRTA: At the request of GRTA Board Director Porter, the EM brought to the attention of the board a draft of GRTA OCR Policies that included such items as:

- Origin-to-destination service
- Hours of paratransit service
- Scheduled ride cancellation
- Subscription service
- No shows
- Frequent rider program

AS Tydingco stated that he recalled that in 2013 there were three public hearings regarding these policies. R Pilipina recalled that the policies were approved and that this action was contained in board minutes of which he has a copy.

EM stated that if the policies were approved then GS Porter's concern was that they be made available to those affected by the policies. The status of these policies will be confirmed by R Pilipina and brought back to the board.



GUAM REGIONAL TRANSIT AUTHORITY

Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



5. Paseo Terminal Station:

Relocation of Paseo GRTA Operations for Duration of FestPac: This topic was covered earlier in the meeting agenda. EM explained that this is a temporary relocation. In the future the Hagatna Restoration Board may designate a permanent location for GRTA bus operations, at which time GRTA would make a permanent move of their Hagatna bus operations. AS Tydingco stated that he recalled that in the past GRTA had been denied the same use of the said property adjoining the Agana Swimming Pool parking lot.

IX. Executive Session:

AS Tydingco moved for the board to recess to executive session. Motion seconded by JLI Cruz. Motion carried without opposition. (6:02pm)

Meeting reconvened after executive session at 6:37pm.

X. Adjournment:

AS Tydingco moved to adjourn. Motion seconded by Mayor Gumataotao. Motion carried without opposition.

Chairwoman adjourned the meeting at 6:37pm. The date of the next GRTA board meeting was not provided.

Reference for this meeting: Telephone recording by M. Abaya.